

PHARMACY RECORD OF INDIVIDUAL AUTHORISATION GUIDANCE

- Each pharmacist who wishes to supply medicines and /or appliances under the PGD from these premises must ensure that they have read the PGD, signed the individual authorisation and sent or faxed a copy of the individual authorisation back to the appropriate Health Board.
- As soon as you have signed ,faxed or sent the individual authorisation to your Health Board you are eligible to make a supply immediately
- For payment purposes the contractor must ensure that at least one Pharmacist has named their pharmacy as the normal pharmacy location on the individual authorisation form.
- A pharmacist who works in more than one Health Board area must ensure each Health Board receives a copy of the signed individual authorisation.
- It is the responsibility of the authorising manager to provide each pharmacist working within their pharmacy with a copy of the PGD and the individual authorisation sheet. There are 5 copies contained within this folder. If you require further copies, either photocopy original or contact your Health Board
- For governance purposes, it is the responsibility of the authorising manager to keep a list of all pharmacists who are signed up to use the PGD in his/her premises and to ensure that all pharmacists working in the premises know where the CP (US) forms are located.

